



Application Form

for the position of

Volunteer Team Member

Please complete all sections of the form. Thank you

YOUR DETAILS

NAME _____

ADDRESS _____

_____ POSTCODE _____

TEL. H. _____ M. _____

EMAIL _____

DATE OF BIRTH _____ AGE _____ MALE/FEMALE

EDUCATION & QUALIFICATIONS Please list places of education and qualifications gained, with grades and year. If appropriate, please also include any further qualifications gained since leaving full time education.

NAME OF SCHOOL/COLLEGE/UNI	DATES ATTENDED	QUALIFICATIONS GAINED

IT SKILLS In our work we use some multimedia. We can offer training, but it helps us to know the details of computer programmes which you are already able to use well.

Please tell us what has inspired you to apply to the Walsingham House Team, and what you enjoy about working with young people in a Catholic context.

After a year at Walsingham House, what are your future plans?

OTHER INFORMATION

Do you hold a clean, full driving licence? Yes/No

Brentwood Diocese works within the guidelines laid down in the Nolan Report for safe working with children and vulnerable adults. It is a condition of employment that you undertake an enhanced CRB check. We will help train you so that everything that we do at Walsingham House is safe and appropriate for young people – do not worry if this is new to you.

Have you ever been charged with a criminal offence*? Yes/No

Have you ever been convicted of a criminal offence*? Yes/No

Are you the subject of a current criminal investigation? Yes/No

To the best of your knowledge, has there ever been any allegation made against you which has been the subject of any investigation, internal or criminal? Yes/No

**Under the provisions of the relevant legislation for safe working with children, you are obliged to include convictions which for other purposes may be considered “spent” under the terms of the Rehabilitation of Offenders Act 1974.*

If you have answered yes to any of these questions, please include these details on a separate sheet of paper, and send it with your application form.

Are there any health or illness reasons that may directly affect your work with young people? Yes/No.

If yes, please give details here or on a separate sheet:

How many days have you taken off school/college/uni/work for ill health reasons in the last two years? _____ days.

If more than five, please give more details:

MORE ABOUT YOU

If there is anything about yourself that we have not asked, and that you would like to tell us, please use this section.

REFEREES

Please give details of two referees, one of whom should be a Priest who knows you well. We will take up references prior to interview, so please ensure your referees know that we may approach them over the next few weeks.

First Referee:

Second Referee:

How the referee knows you:

How the referee knows you:

Name

Name

Address

Address

Tel

Tel

CONFIRMATION OF DETAILS

I confirm that to the best of my knowledge all the details on this form are accurate. I understand that you will consider my application and will be in touch with me soon.

Signature of Applicant

Date

Please post this form to Sarah Beresford, Walsingham House, Lionel Road, Canvey Island, Essex SS8 9DE. Applications are accepted from September – May, dependent on places remaining on the Team: early applicants have a better chance. Applicants are usually invited to work alongside the existing Team for a weekend as part of the interview process – we will schedule this to fit your exam or other commitments, but will need you to be free for a weekend, Friday evening to Sunday afternoon, please. Thank you.